

Neuropsychology Center, P.L.
Ali Kizilbash, Ph.D., ABPP-CN

5153 North 9th Avenue, Suite 304
Pensacola, FL 32504

Phone (850) 484-7800
Fax (850) 484-7811

Your appointment has been scheduled for the following time with Dr. Kizilbash:

Appointment Date _____ Appointment Time _____

This time has been reserved for you, so please make a note of it. Do call us immediately if there is a problem with this appointment time. We would appreciate at least **48 hours notice**, prior to your appointment, if rescheduling or cancellation is necessary.

The following checklist will help you to prepare for your appointment. Kindly:

- Contact your insurance company as soon as possible for any needed authorization. Then, contact our office to give us the authorization number prior to the appointment.

Note: Due to the enormous number of insurance companies and different group policy variations within each company, it is difficult for us to predict which policies require authorization and any limitations within each policy. As a result, it is necessary for you to contact your insurance company or primary care doctor for authorization and then provide us with the information. Neuropsychology services may be either on the mental health or on the medical side of your plan. If you are seeing Dr. Kizilbash for a medical/neurological condition, provide it to your insurance company as the primary diagnosis/reason to be seen.

- Insurance copays/deductibles will be collected at time of service. If you are not sure whether you have met your deductible, please contact your insurance company. If Dr. Kizilbash is not a provider for your insurance company, then the full amount will be collected at the time of service.
- Complete the attached paperwork and bring to the appointment. (If you are unable to do so, please arrive 15 minutes early to complete forms).
- If the appointment is for your child, please bring a recent photo of him/her.
- Bring your insurance card.
- Bring copies, that we can keep, of any records which you feel would assist in the evaluation, such as:

Medical records

Report cards*

School work samples*

Special education IEPs*

Hospitalization records (if recently injured)

Past psychological testing reports

Group academic testing (e.g. FCAT)*

Therapy notes (e.g., OT, PT, Speech)

*applies to child evaluations

We look forward to working with you.